

XBRL Excel Utility	
1.	Overview
2.	Before you begin
3.	Index
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II -Annual Affirmation Continue
11	Annexure III	Annexure III
12	Signatory Details	Signatory Details

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes

[Home](#)[Validate](#)[Import XML](#)

General information about company

Scrip code	500048
NSE Symbol	BEML
MSEI Symbol	NOTLISTED
ISIN	INE258A01016
Name of the entity	BEML LIMITED
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Quarterly
Date of Report	31-12-2022
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 500 listed entities

Enter the quarter ended date only

[Prev](#)[Next](#)

Annexure 1
Annexure 1 to be submitted by listed entity on quarterly basis
1. Composition of Board of Directors

Disclosure of roles on composition of board of directors regulatory		Add Name																								
Whether the listed entity has a Regular Chairman				No																						
Whether Chairman related to Promoter				No																						
Disqualification of Directors under section 164 of the Companies Act, 2013																										
Sr	Mr / Mrs / Ms	Name of the Director	PAN	DN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Under Reg. 173A of Listing Regulation)	Date of passing special resolution	Initial Date of appointment	Date of re-appointment	Date of cessation	Reason of Director (if-removal)	No. of Directorship in listed entities including the listed entity (Under Regulation 173A of Listing Regulation)	Directorship in listed entities including the listed entity (Under Regulation 173A of Listing Regulation)	Number of memberships in Audit Committee including the listed entity (Under Regulation 173A of Listing Regulation)	No. of posts of Chairperson in Audit Committee including the listed entity (Under Regulation 173A of Listing Regulation)	Notes for not providing data	Notes for not providing data	
1	Mr.	AMIT BANERJEE	ANR9K73SC	0873660	Executive Director	Chairperson	MD	16-02-1961	No				Active	NA		27-08-2021	NA		16-02	1	0	0	0			
2	Mr.	MIT KUMAR SRIVASTAVA	ANF9L13D	0874183	Executive Director	Not Available		16-02-1965	No				Active	NA		01-06-2020	NA		16-02	1	0	2	0			
3	Mr.	ANIL KUMAR	ANF9L14B	0554504	Executive Director	Not Available		12-08-1966	No				Active	NA		22-03-2022	NA		16-02	1	0	1	0			
4	Mr.	SURENDRA PRASAD TRIPATHY	ANR9T036H	0226782	Director	Non-Executive - Independent	Not Available	10-12-1948	No				Active	NA		08-11-2021	NA		16-02	2	0	0	0			
5	Ms.	MAHARUB VENKATA	ANF9M231G	0867902	Director	Not Available		02-06-1970	No				Active	NA		24-03-2020	NA		16-02	1	1	1	1			
6	Mr.	ARUN JHAJHA	ANF9T070N	0204058	Director	Non-Executive - Independent	Not Available	24-05-1967	No				Active	NA		24-12-2021	NA		16-02	1	1	1	1			
7	Mr.	HAAS HANVESHSINGH KUMAR	ANF9L65CC	0217154	Director	Non-Executive - Independent	Not Available	05-05-1957	No				Active	NA		24-12-2021	NA		16-02	1	1	1	1			
8	Mr.	MAHARUB VENKATESH KUMAR LINGA	ANF9M281G	0846089	Director	Not Available		06-10-1979	No				Active	NA		28-12-2021	NA		16-02	1	1	1	1			
9	Mr.	MAHARUB VENKATESH KUMAR	ANR7M137K	0862741	Executive Director	Not Available		15-10-1963	No				Active	NA		01-02-2018	NA	15-10-2023	15-10-2023	16-02	1	0	1	0		

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30,2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07054958	ARUN DAGA	Non-Executive - Independent Director	Chairperson	01-03-2022		
2	08679028	BALMURI VANITHA	Non-Executive - Independent Director	Member	24-01-2020		
3	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Member	09-11-2022		
4	08467141	MALYALA VENKATA RAJASEKHAR	Executive Director	Member	01-06-2019	31-10-2022	
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08679028	BALMURI VANITHA	Non-Executive - Independent Director	Chairperson	24-09-2020		
2	07054958	ARUN DAGA	Non-Executive - Independent Director	Member	10-07-2022		
3	02372234	VIKAS RAMKRISHNA KAKATKAR	Non-Executive - Independent Director	Member	01-03-2022		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02372234	VIKAS RAMKRISHNA KAKATKAR	Non-Executive - Independent Director	Chairperson	10-07-2022		
2	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Member	09-04-2021		
3	09543904	ANIL JERATH	Executive Director	Member	10-07-2022		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Chairperson	01-07-2020		
2	09543904	ANIL JERATH	Executive Director	Member	22-03-2022		
3	02372234	VIKAS RAMKRISHNA KAKATKAR	Non-Executive - Independent Director	Member	01-11-2022		
4	09450599	Makutam Mrutyunjaya Siva Kumar	Non-Executive - Independent Director	Member	10-07-2022		
5	08467141	MALYALA VENKATA RAJASEKHAR	Executive Director	Chairperson	01-06-2019	31-10-2022	
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	09450599	Makutam Mrutyunjaya Siva Kumar	Non-Executive - Independent Director	Chairperson	01-03-2022		
2	08741858	AJIT KUMAR SRIVASTAV	Executive Director	Member	21-03-2019		
3	09543904	ANIL JERATH	Executive Director	Member	01-11-2022		
4	08467141	MALYALA VENKATA RAJASEKHAR	Executive Director	Chairperson	21-03-2019	31-10-2022	
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

[Home](#)[Validate](#)

Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	Add Delete						
1	04-08-2022			Yes	9	0	0
2	24-08-2022	19		Yes	9	0	0
3	09-11-2022	76		Yes	8	7	4
4	13-12-2022	33		Yes	8	8	4

[Prev](#)[Next](#)

* to be filled in only for the current quarter meetings

Annexure 1										
IV. Meeting of Committees										
Disclosure of notes on meeting of committees explanatory							Add Notes			
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors (All directors including Independent director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
Add		Delete								
1	Audit Committee	04-08-2022				Yes	03	03	00	0
2	Audit Committee	25-08-2022	20			Yes	03	03	00	0
3	Audit Committee	26-08-2022	0			Yes	03	03	00	0
4	Audit Committee	08-11-2022	73			Yes	03	03	02	0

◀ Prev

Next ▶

* to be filled in only for the current quarter meetings

Home

Validate

Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

Prev

Next

[Home](#)[Validate](#)

Annexure 1

VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

[Prev](#)[Next](#)

Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	JAI GOPAL MAHAJAN
2	Designation	Company Secretary and Compliance Officer

[Home](#)[Validate](#)

Signatory Details

Name of signatory	JAI GOPAL MAHAJAN
Designation of person	Company Secretary
Place	BENGALURU
Date	06-01-2023

[Prev](#)